



Hazelwood School

APPOINTMENT OF Dyslexia Specialist Teacher

From September 2017

About Hazelwood School

Hazelwood is an independent co-educational Prep School for children aged between 4 and 13 years of age. It has a linked nursery, The Larks, which caters for children between the ages of 3 months and 4 years. We currently have 600 children across the two sites. The Prep School is situated in 25 acres of grounds with phenomenal views over the North Downs. The nearest town, Oxted, is situated one mile away and has excellent mainline rail links into London. The M25 is easily accessible. Further details about the school can be found on our website www.hazelwoodschool.co.uk

Specialist Teaching Assistant role

Required from September 2017, we are seeking to appoint a Specialist Teacher, who is passionate about children's learning. The successful candidate will be required to assist pupils with specific learning difficulties, predominantly dyslexia, on either a 1:1, small group or in-class basis and will hold a Level 5 Certificate in SpLD., or equivalent.

This dynamic and innovative individual, must be keen to work as part of an enthusiastic team of teachers and support staff, to support the learning of pupils aged 7-13 years.

Job Description

The responsibilities of the Specialist Teacher of Learning Support will include the following:

- To use professional judgement and training expertise to identify learning needs as they arise.
- To plan, prepare and deliver high quality support lessons for individuals and small groups of pupils
- To set targets and expected outcomes for the child's learning and structure their teaching to enable them to succeed.
- To observe and support in class as required and feedback to the Head of Learning of Support (SENCO)
- To be familiar with assistive technology available to pupils with SEND

- To keep records on each pupil seen regularly
- To attend weekly departmental meetings
- To attend regular inset
- To attend staff/parent meetings where appropriate
- To stay abreast of the latest educational research and teaching and to have an in depth knowledge of Dyslexia, Dyspraxia and other specific learning difficulties
- To maintain a vibrant and stimulating classroom environment.
- Liaise effectively with all stakeholders, including other members of the school team.

This job description is not intended to be all-inclusive and the post holder may perform other duties.

The school has a comprehensive staff handbook and induction process. Every member of staff must read the staff handbook and follow the practices, policies and procedures laid out in the document.

Terms and Conditions

The salary comprises:-

- a) The candidate's scale point on the National Pay Scale, which will be commensurate with the expectations of the role.
- b) The Hazelwood allowance which is above the Main Scale.
- c) The London fringe allowance.
- d) Hazelwood offers a fee remission scheme for the children of teaching staff.

Applications

Candidates for the post should apply via the TES website. Your personal statement within the application should outline clearly the way in which the candidate meets the person specification and could fulfil the requirements of the job description.

The successful candidate will take up the position at the beginning of the Autumn Term 2017.

All references will be sought prior to interview. Hazelwood School is committed to safeguarding the children within its care and the successful candidate will be required to obtain an enhanced DBS Certificate, through Hazelwood, prior to starting work. Hazelwood School upholds British values.

The school will reimburse all reasonable travel costs incurred.

CLOSING DATE FOR APPLICATIONS – MONDAY 5th JUNE 2017