



USE OF CHILDCARE VOUCHERS

As you will be aware, there are strict Government guidelines over the use of childcare vouchers once children start formal school. Hazelwood does accept childcare vouchers but only for activities specified within the rules of the Government Childcare Voucher Scheme. Childcare vouchers are only acceptable for the following eligible activities:

- After School club fees (but not for equipment, kit, materials or exams for these clubs). Clubs also include Late Room, Extended Day and Tea & Prep.
- Holiday Clubs located on the schools registered premises, such as the Hazelwood Fun Club.

Vouchers are NOT eligible for use for the following:

- School Fees
- School Trips during school hours or related to the school curriculum
- Residential or day trips that take place away from the school's registered premises

Hazelwood no longer accepts monthly payment of childcare vouchers. If you wish to settle the eligible activities by childcare vouchers, please calculate the total of items marked with a "(CV)" suffix on the bill and pay over the exact amount of these items in vouchers (you can pay less, but you cannot pay more).

For direct debit bill collections, the amount of the direct debit can be reduced by the total of items eligible for payment with childcare vouchers if you let us know in advance that this is your intention. If you wish to do this, and have not already notified us, please e-mail accasst2@hazelwoodschool.com. If you do not let us know, we will collect the total amount of the bill by DD and any vouchers subsequently received will be offset against the following term's bill with no cash refunds.

Please be aware that, under HMRC rules, any overpayment of childcare vouchers cannot be refunded directly to parents due to the tax benefits received on purchase.

If you have any further questions, please contact the Finance Team on 01883 712194

